

HOUSING ADVISORY BOARD

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Wednesday, 20th May, 2015 at 5.00 pm

MEMBERSHIP

Councillor P Gruen (Chair)

Councillor J Bentley

Councillor B Anderson

Councillor A Gabriel

Councillor K Maqsood

Councillor P Truswell

Tenant/ Leaseholder

Ted Wilson
Andy Liptrot
Madeline Hunter

Independent Representative

Timothy Woods
Matthew Walker
Andrew Feldhaus

Co-opted Member

David Glew
Jo Hourigan

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

3

LATE ITEMS

To identify any items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes)

4

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13 -16 of the Members' Code of Conduct

5

APOLOGIES FOR ABSENCE

To receive any apologies for absence

6

MINUTES OF THE PREVIOUS MEETING

1 - 10

To approve as a correct record the minutes of the Housing Advisory Board held on 3rd February 2015.

(Copy attached)

7

MATTERS ARISING FROM THE MINUTES

11 - 12

To consider any matters arising/ outstanding issues and actions from the previous minutes.

(Report attached)

8

HOUSING LEEDS CAPITAL FINANCIAL POSITION OUTTURN 2014/15

13 - 22

To consider a report by the Director of Environment and Housing which provides a financial position statement on the Housing Leeds Capital programme at outturn for the financial year 2014/15 and also sets out proposals on future delivery of the Housing Leeds Capital Programme.

(Report attached)

9

HOUSING LEEDS (HRA) PROVISIONAL REVENUE OUTTURN POSITION - 2014/15

23 -
26

To consider a report by the Director of Environment and Housing which provides the provisional outturn position for the 2014/15 financial year in respect of the Council's Housing Revenue Account (HRA).

(Report attached)

10

STAR SURVEY 2014/15 - HEADLINE FINDINGS

27 -
36

To consider a report by the Director of Environment and Housing which provides the headline findings from the Survey of Tenants and Residents (STAR) 2014/15 survey and an analysis of key themes. In addition to summarise service action points for 2015/16 arising as a consequence

(Report attached)

11

TENANT ENGAGEMENT FRAMEWORK UPDATE

37 -
50

To consider a report by the Director of Environment and Housing which provides an update on: the development of the tenant involvement service, and progress against delivering the new Tenant Involvement Framework; how the service proposes to support and strengthen its role and give opportunity for a strategic voice for tenants and how the service will look to increase the opportunity for young tenants to influence the way that services are provided.

(Report attached)

12

HIGH RISE PROJECT UPDATE

51 -
62

To consider a report by the Director of Environment and Housing which provides an update on progress made with the High Rise Project, and includes information on a number of projects that are underway in response to the MSF tenant survey undertaken in July/August 2014.

(Report attached)

13

**TENANT SCRUTINY BOARD
RECOMMENDATIONS - REVIEW OF ANNUAL
TENANCY VISIT PROCESS**

63 -
76

To consider a report by the Director of Environment and Housing which sets out details of the Tenant Scrutiny Board's Inquiry and their recommendations to the Annual Home Visit process. The report also provides an update on recent changes made to the Annual Home Visit policy and procedure, following the inquiry.

(Report attached)

14

DRAFT LEEDS HOUSING STRATEGY

77 -
154

To consider a report by the Director of Environment and Housing which seeks approval to an updated Leeds Housing Strategy, accompanying Action Plans and the proposed progress reporting arrangements.

(Report attached)

15

**HOUSING LEEDS PRIORITIES AND
ASSOCIATED INDICATORS**

155 -
162

To consider a report by the Director of Environment and Housing which sets out the outcomes of a review of performance for the reporting year 2014/15 against the six existing Housing Leeds priorities, set within the context of performance trends over the last 3 years and a significantly changing operating environment. The report also seeks the views of Members on the proposals for refreshing the set of priorities and indicators used.

(Report attached)

16

**HOUSING ADVISORY BOARD - FORWARD
PLAN 2015**

163 -
164

To note/ amend the contents of the Housing Advisory Board Forward Plan 2015

(Report attached)

DATE AND TIME OF NEXT MEETING

To note that future meetings of the Housing Advisory Board will be arranged as follows:

- Tuesday 7th July 2015
- Tuesday 8th September 2015
- Tuesday 10th November 2015

All meetings to take place at the Civic Hall, Leeds commencing at 5.00pm

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete